

**Cottonwood, Inc.
Policies and Procedures**

SECTION: Consumer Related

POLICY NO: 05-013

SUBJECT: Discontinuation of Services due to Inadequate
Operating Funds

PAGE(S): 1 of 1

EFFECTIVE DATE: July 1986

Policy:

Cottonwood, Inc., when its financial situation merits it, may discontinue services for those individuals who do not meet the definition of I/DD used by the State to determine eligibility for services. If this becomes necessary, Cottonwood, Inc. will discharge consumers according to individual needs and available alternatives. For individuals funded through Kansas Department of Aging and Disability Services (KDADS) contract funds, reduction or discontinuation of services will follow KDADS/Kancare contract guidelines.

Procedures:

1. All consumers or legal guardians will be informed that services may be discontinued due to inadequate funding.
2. For non-eligible individuals, the Admissions and Discharge Committee will make recommendations to the CEO, who will make a final determination.